

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

ECONOMY & INVESTMENT CABINET ADVISORY COMMITTEE

At: Committee Room 6, Guildhall

On: Wednesday, 1 April 2015

Time: 5.00 pm

AGENDA

	Page No.
1 Apologies for Absence.	
2 Disclosures of Interest.	1 - 2
3 Minutes. To approve as a correct record the minutes of the meeting of the Economy and Investment Cabinet Advisory Committee held on 4 March 2015.	3 - 4
4 Feedback from discussion with Councillor M Child, Cabinet Member for Wellbeing & Healthy City.	
5 Feedback from site visits by Members to Mumbles and Uplands Regional District Centre.	
6 Workplan.	5



Patrick Arran
Head of Legal, Democratic Services & Procurement
26 March 2015

Contact: Jane Tinker (01792) 636820

ECONOMY AND INVESTMENT CABINET ADVISORY COMMITTEE

Labour Councillors: 9

J C Bayliss (Vice-Chair)	B G Owen
S E Crouch	G Owens
P Downing	P B Smith
P Lloyd	N M Woollard
P M Matthews	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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Relevant Cabinet Members and Officers:

Councillor Robert Francis - Davies	Cabinet Member for Enterprise Development and Regeneration
Phil Roberts	Director of Place
Mike Hawes	Head of Financial Services
Phil Holmes	Head of Economic Regeneration & Planning
Ryan Thomas	Head of Planning
Lee Wenham	Head of Marketing, Communications & Scrutiny
Democratic Services	
Archives	

Total Copies Needed:

20

Disclosures of Interest

To receive Disclosures of Interest from Councillors and Officers

Councillors

Councillors Interests are made in accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea. You must disclose orally to the meeting the existence and nature of that interest.

NOTE: You are requested to identify the Agenda Item / Minute No. / Planning Application No. and Subject Matter to which that interest relates and to enter all declared interests on the sheet provided for that purpose at the meeting.

1. If you have a **Personal Interest** as set out in **Paragraph 10** of the Code, you **MAY STAY, SPEAK AND VOTE** unless it is also a Prejudicial Interest.
2. If you have a Personal Interest which is also a **Prejudicial Interest** as set out in **Paragraph 12** of the Code, then subject to point 3 below, you **MUST WITHDRAW** from the meeting (unless you have obtained a dispensation from the Authority's Standards Committee)
3. Where you have a Prejudicial Interest you may attend the meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, **provided** that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. In such a case, you **must withdraw from the meeting immediately after the period for making representations, answering questions, or giving evidence relating to the business has ended**, and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration (**Paragraph 14** of the Code).
4. Where you have agreement from the Monitoring Officer that the information relating to your Personal Interest is **sensitive information**, as set out in **Paragraph 16** of the Code of Conduct, your obligation to disclose such information is replaced with an obligation to disclose the existence of a personal interest and to confirm that the Monitoring Officer has agreed that the nature of such personal interest is sensitive information.
5. If you are relying on a **grant of a dispensation** by the Standards Committee, you must, before the matter is under consideration:
 - i) Disclose orally both the interest concerned and the existence of the dispensation; and
 - ii) Before or immediately after the close of the meeting give written notification to the Authority containing:

- a) Details of the prejudicial interest;
- b) Details of the business to which the prejudicial interest relates;
- c) Details of, and the date on which, the dispensation was granted; and
- d) Your signature

Officers

Financial Interests

1. If an Officer has a financial interest in any matter which arises for decision at any meeting to which the Officer is reporting or at which the Officer is in attendance involving any member of the Council and /or any third party the Officer shall declare an interest in that matter and take no part in the consideration or determination of the matter and shall withdraw from the meeting while that matter is considered. Any such declaration made in a meeting of a constitutional body shall be recorded in the minutes of that meeting. No Officer shall make a report to a meeting for a decision to be made on any matter in which s/he has a financial interest.
2. A "financial interest" is defined as any interest affecting the financial position of the Officer, either to his/her benefit or to his/her detriment. It also includes an interest on the same basis for any member of the Officers family or a close friend and any company firm or business from which an Officer or a member of his/her family receives any remuneration. There is no financial interest for an Officer where a decision on a report affects all of the Officers of the Council or all of the officers in a Department or Service.

CITY AND COUNTY OF SWANSEA

MINUTES OF THE ECONOMY & INVESTMENT CABINET ADVISORY COMMITTEE

HELD AT CIVIC CENTRE ON WEDNESDAY, 4 MARCH 2015
AT 5.00 PM

PRESENT:

Councillor(s)	Councillor(s)	Councillor(s)
J C Bayliss	P Lloyd	B G Owen
P Downing	P M Matthews	
P Lloyd		

Officers:-

P Holmes – Head of Economic
Regeneration and Planning

J Tinker – Democratic Services
Coordinator

21 **ELECTION OF CHAIR FOR THE REMAINDER OF THE MUNICIPAL YEAR 2014-2015.**

Nominations were sought for the Election of Chair for the remainder of the Municipal Year 2014 – 2015.

RESOLVED that Councillor P Downing be appointed Chairman.

(**NOTE: COUNCILLOR P DOWNING, PRESIDED**)

22 **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors S E Crouch and P M Smith.

23 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

24 **MINUTES.**

RESOLVED that the Minutes of the meeting of the Economy and Investment Cabinet Advisory Committee held on 4 February 2015 be approved as a correct record.

25 **BRIEFING PAPER - REGIONAL DISTRICT CENTRES.**

Phil Holmes, Head of Economic Regeneration and Planning presented the briefing paper which identified the role and function of District Centres within the City and County of Swansea. The paper outlined the recent regeneration activity and considered potential mechanisms for investment that may be of interest to the future research of the Committee. Appendix 1 provided details of district centres, whereas, Appendix 2 gave quantitative data and Appendix 3 set out a brief profile of each District Centre and summarised their key characteristics, attributes and boundaries. The proposed amendments to the boundaries, was provided at in Appendix 4.

Mechanisms for securing future investment including Business Improvement Districts (BID) ,together with Community Action Plans were discussed. It was thought that Transport Links between District Centres and the City Centre was essential. The differences between district centres was also discussed. The reasons why Uplands was a thriving district centre even though it lacked car parking was highlighted. It was considered important that evidence based answers were provided and it was suggested that the Committee look at ways of encouraging events in these district centres.

Reference was made to the success of the market in Uplands. The effect of Community Councils on District Centres was considered. It was agreed that having Christmas lights for the first time for many years had a very positive affect and had raised the community spirit. It was suggested that the possibility of investigating if funding was available through European Projects could be researched.

It was suggested that it would be beneficial to find out how many business properties within district centres were empty. The issue of parking permits was discussed and how many there actually were in the centre of these districts. It was requested that a copy of the relevant policies in relation to District Centres be emailed to Committee Members. It was also suggested that planning applications for the Change of use from retail and the time limit for this could be looked at.

AGREED that site visits be undertaken to district centres commencing with Mumbles and Uplands in order for members to ask questions to members of the public and discuss with businesses issues including occupation rates and the importance of transport links and car parking.

26 **WORKPLAN.**

RESOLVED that the workplan **BE APPROVED**

The meeting ended at 6.14p.m.

CHAIR

Report of the Chair

Economy and Investment Cabinet Advisory Committee – 4 March 2015

ECONOMY AND INVESTMENT CABINET ADVISORY COMMITTEE – WORK PROGRAMME 2014/15

Date	Subject Area	Lead
12 November 2014	<ul style="list-style-type: none"> • Discussion regarding Work Programme 	Chair
7 January 2015	<ul style="list-style-type: none"> • Presentation – Cabinet Member for Enterprise Development & Regeneration • Presentation – Section 106 Agreements 	Councillor R Francis Davies Ryan Thomas and Chris Allingham
4 February 2015	Presentation – Destination Management Plan	Steve Hopkins and Fran Jenkins
4 March 2015	<ul style="list-style-type: none"> • Presentation - Overview of Regional District Centres 	Phil Holmes
1 April 2015	<ul style="list-style-type: none"> • Analysis of Libraries 	Steve Hardman
Future Meetings	<ul style="list-style-type: none"> • Presentation – Marketing of the Destination Management Plan • Feedback from the Visitors Survey 	Steve Hopkins and Fran Jenkins